Thank you for making a presentation at the Congress! You are an important part of your session, and your session is an important part of the Global Forum which is a distinguishing aspect of the Congress. Listed below are some suggestions and information to help you as a Speaker.

- Check the Symposium schedule frequently between July and October so you are aware of changes in the program. We feel mostly set now on days and times of sessions, but locations of presentations will continue to shift as we discover conflicts in timing or the University of Salamanca makes other rooms available to us. We want to get every session in just the right location! We hope to have the “near final” agenda posted in early September.

- We have asked for your papers to be submitted for possible publication by October 15, 2013. Please let us know if you are not able to meet that deadline. You should have received the author guidelines and they are posted at the Symposium location on [www.wild10.org](http://www.wild10.org).

- Be in the room at least 15 minutes before the session begins. If you are making an electronic presentation (such as PowerPoint), bring the presentation on a flash drive and upload it to the Congress computer in the room where you will present. There should be a readily identifiable moderator and room host volunteer to help you prepare for your presentation. Sometimes we’ve been able to give the session some time in the beginning to get people settled and so starting a little late isn’t a terrible thing. But we will still try to end each session at the time indicated. If there are “no-shows” the moderator will adjust the allotted amount of time for each presentation and let the speakers know that. Try to make time for questions.

- In almost all sessions we have tried to allocate approximately 20 minutes for each presentation (longer in one or two specially organized sessions). Realize that some sessions are extremely full so transition between speakers will have to occur quickly. Please follow the Moderator’s instructions and be courteous to other speakers by giving them at least as much time as you are able to have. Although we are indicating 20 minutes for each presentation, plan for about 18 minutes! Please include an appropriate number of slides or other material for this amount of time.

- There should be a computer and projector in every room. Please let us know if there are other technical equipment needs you have ([symposium@wild10.org](mailto:symposium@wild10.org)).